

**ELECTED MEMBER OF THE COUNTY COUNCIL - CLAIM FOR ALLOWANCES
IN RESPECT OF TRAVELLING & SUBSISTENCE**

PAYROLL REFERENCE NUMBER [MUST BE COMPLETED]

002 049 134410

Title **Mr** Initials **JD**

Surname **Jenkins**

DETAILS OF VEHICLE (COMPLETE ALL BOXES)

Reg No: **AF56 XOV**
C.C. **1900** Make **Skoda** Model **Octavia**
PERIOD OF CLAIM
01/01/2009 31/01/2009

Date	Place & time of Departure		Place & time of return		Location of meeting / approved duty	Time of Mtg	Description of meeting attended or other approved duty	No. of Miles	Pass-engers No of Miles	Fares & Car Parking £	Subsistence		
	Place	Time	Place	Time							Shire Hall Site £	Other £	
09-Jan	Histon	1530	Histon	1730	Havilland Way	1600	children's home visit	7.0					
12-Jan	Histon	0830	Histon	1000	Shire Hall	0900	ifficer meeting: Brian Smith	8.0					
14-Jan	Histon	1330	Histon	1600	Shire Hall	1400	ECS scrutiny	8.0					
15-Jan	Histon	0930	Histon	1400	Shire Hall	1000	Cabinet; CMEEN	8.0					
16-Jan	Histon	0800	Histon	1700	Shire Hall	0830	Group Leaders' etc	8.0					
19-Jan	Histon	0930	Histon	1300	Cambourne	1000	Northstow JDCC	22.0					
22-Jan	Histon	1000	Histon	1300	Shire Hall	1030	Development Control	8.0					
23-Jan	Histon	0930	Histon	1300	Shire Hall	1000	S Cambs visits with Jill Tuck	8.0					
26-Jan	Histon	0930	Histon	1300	Cambridge	1000	Cabinet	8.0					
27-Jan	Histon	1330	Histon	1600	Shire Hall	1400	A14 presentation	8.0					
28-Jan	Histon	0830	Histon	1230	Shire Hall	0900	officer meeting: Mark Lloyd; Appo Com	8.0					
29-Jan	Histon	0930	Histon	1330	Shire Hall	1000	CS scrutiny cohesion review etc	8.0					
								TOTALS	109.0	0.0	£ -	£ -	£ -

Claims to be completed and submitted to the Members' Services Unit by the 1st day of each month.

Payment will be made at the end of the same month.

Mileage £ 43.60 Passenger £0.00

Please ensure that you date and sign your claim or verify by e-mail if sending electronically as an attachment. Please refer to Worksheet 4 - Declaration for e-mail

I am using my own broadband connection to access my County Council e-mails and the Council's internal information site and wish to claim the Broadband Allowance [Maximum £10 per month] for the following months:		Please sign in the box to the right to confirm the use of own connection or verify by e-mail if sending electronically as an attachment.		Signature:
Month/s:	January 2009	Total Claimed	£10	