ELECTED MEMBER OF THE COUNTY COUNCIL - CLAIM FOR ALLOWANCES
IN RESPECT OF TRAVELLING & SUBSISTENCE

PAYROLL REFERENCE NUMBER [MUST BE COMPLETED]

002 049 134410

Title: Mr Initials: JD

Surname: Jenkins

DETAILS OF VEHICLE (COMPLETE ALL BOXES)

Reg No:	AF56 XOV	
C.C.	Make	Model
1900	Skoda	Octavia

PERIOD OF CLAIM: 01/02/2009 to 28/02/2009

Date	Place & time of Departure		Place & time of return		Location of meeting / approved duty	Time of Mtg	Description of meeting attended or other approved duty	No. of Miles	Pass-engers No of Miles	Fares & Car Parking	Subsistence	
	Place	Time	Place	Time							Shire Hall Site	Other
										£	£	£
03-Feb	Histon	1230	Histon	1700	Shire Hall	1300	OCS budget scrutiny	8.0				
04-Feb	Histon	1400	Histon	1700	Shire Hall	1430	Lib Dem budget scrutiny	8.0				
05-Feb	Histon	1300	Histon	1700	Shire Hall	1330	ECS scrutiny	8.0				
06-Feb	Histon	1300	Histon	17000	Shire Hall	1330	policy planning	8.0				
09-Feb	Histon	1030	Histon	1330	Shire Hall	1100	CEN briefing, alternative budget	8.0				
12-Feb	Histon	0800	Histon	1800	Cambourne	1030	CCC meeting	8.0				
13-Feb	Histon	1200	Histon	1500	Shire Hall	1230	City Council students meeting	8.0				
16-Feb	Histon	1000	Histon	1800	Shire Hall	1030	Appo Com	8.0				
25-Feb	Histon	0830	Histon	1300	Cambridge	0900	Appo Com	8.0				
							TOTALS	72.0	0.0	£ -	£ -	£ -

Claims to be completed and submitted to the Members' Services Unit by the 1st day of each month.

Payment will be made at the end of the same month.

Mileage £ 28.80 Passenger £0.00

Please ensure that you date and sign your claim or verify by e-mail if sending electronically as an attachment. Please refer to Worksheet 4 - Declaration for e-mail

I am using my own broadband connection to access my County Council e-mails and the Council's internal information site and wish to claim the Broadband Allowance [Maximum £10 per month] for the following months:	Please sign in the box to the right to confirm the use of own connection or verify by e-mail if sending electronically as an attachment.	Signature:

Month/s: February 2009 Total Claimed £10